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OFFICE OF HEALTH REFORM & INNOVATION
STATE OF CONNECTICUT

All Payer Claims Database Advisory Group
November 1, 2012

Conference Call Minutes

Members Present: Jeannette DeJesús, Bobbi Schmidt, Mary Ellen Breault, Matthew Katz, Dean Myshrall, Bob Tessier, Vicki Veltri

Members Absent: Robert Aseltine, Ben Barnes, Roderick Bremby, Kevin Counihan, Sue Hoben, Kevin Lembo, Thomas Leonardi, Kim Martone, Jewel Mullen, Pat Rehmer, Mark Schaefer, Tom Woodruff

Welcome and Introductions

Jeannette DeJesús called the meeting to order at 10:00am. Members introduced themselves.

Funding Update

Bobbi Schmidt said that she is working with the Health Insurance Exchange to coordinate the transfer of funds from the Level 2 grant to the APCD. She expects that the funding for the APCD will be available in early December.

Recruitment of APCD Team

Ms. DeJesús spoke about the efforts to recruit staff for the APCD, including an executive director, general counsel, senior project manager, senior business analyst, and contract manager/administrative assistant. The Office of Health Reform & Innovation is working with the Department of Administrative Services (DAS) to create these positions and post the job openings. The executive director will be hired first, and will be part of the selection and hiring of the other staff. A recruitment advisory committee will be convened to guide this process.

APCD Regulations

Ms. Schmidt said that the APCD regulations had been drafted and that the Office of Health Reform & Innovation had begun the process to adopt the regulations. She thanked members of the Advisory Group and representatives of the payers who had provided input on the regulations. [The draft regulations have been posted on the Office of Health Reform & Innovation website](#), and

official notice has been published in the Connecticut Law Journal. The public comment period for the regulations is from October 30 to November 29, and there will be a public hearing on November 19 at 10:00am in the Legislative Office Building. Ms. Schmidt said that the Office of Health Reform & Innovation plans to submit the regulations to the legislature's Regulation Review Committee in February 2013.

Activities and Implementation Timeframe

Ms. Schmidt discussed the APCD timeline, which was distributed to members and [posted on the Office of Health Reform & Innovation website](#). During December 2012, funding for the APCD will become available, and the recruitment of an executive director and other staff will be under way. In the first quarter of 2013, the APCD regulations will become effective, the RFP for the data management vendor will be developed and issued, and the Office will work with health plans to develop data submission specifications. From April to June 2013, proposals in response to the RFP will be evaluated and a vendor will be chosen. From July to September 2013, the data management vendor will establish the database, develop reporting specifications, and work with health plans to prepare for the submission of test data. In the fourth quarter of 2013, historic files and Medicare data will be submitted, and sustainability planning for the APCD will begin. During the first half of 2014, year-to-date submissions will be due, monthly submissions will begin, and initial data files and reports will be produced for the Exchange. In the second half of 2014, data and reports will be provided to state agencies and to the public, and a consumer-facing website will be developed.

National Association of Health Data Organizations (NAHDO) Conference

Ms. Schmidt attended the National Association of Health Data Organizations (NAHDO) conference during the week of October 22. One day of the conference was devoted to the discussion of APCDs, and Ms. Schmidt said that other states had a variety of uses and purposes for their APCDs. She gained valuable knowledge from other states which have had APCDs for several years, and connected with other state APCD leaders and experts. In addition, she discussed APCD staff recruitment with people at the conference.

Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 10:40am.