

**STATE OF CONNECTICUT**  
**State Innovation Model**  
***Consumer Advisory Board***

**Special Meeting by Conference Call**  
**Tuesday, April 23, 2015**

**Members Present:** Patricia Checko (Co-Chair); Arlene Murphy (Co-Chair); Jeffrey G. Beadle; Alice Ferguson; Kevin Galvin; Rev. Bonita Grubbs; Bryte Johnson; Stephen Karp; Robert Krzys; Theanvy Kuoch; Nanfi Lubogo

**Members Absent:** Michaela I. Fissel; Sharon D. Langer; Fernando Morales; Richard J. Porth; Alicia Woodsby

Meeting was called to order at 10:05 a.m.

Dr. Checko called the roll and determined a quorum was present. Mr. Porth, Mr. Morales, and Ms. Langer transmitted their votes electronically to Ms. Chaparro.

The Consumer Advisory Board received applications for three Practice Transformation Task Force (PTTF) candidates: one for the cultural health organization and two for housing. The board is looking to nominate and recommend a representative for housing, cultural health organization, and replace a member who has not attended meetings.

Ms. Ferguson raised a question regarding background discrepancies in the information provided by the nominees and the lack of conflict of interest information. Dr. Checko noted the Steering Committee asked applicants only to send in a description. There was no standard application form. Board members decided recommendations of the candidates would be made pending the receipt of the Consumer Advisory Board's application and conflict of interest forms.

***Motion: to recommend members to Steering Committee upon completion of Consumer Advisory Board's forms and Conflict of Interest statement – Alice Ferguson; seconded by Kevin Galvin.***

No discussion.

***Vote: all in favor.***

**Executive session to review workgroup member applications**

The board is interpreting the review process as a personnel issue. The purpose for the meeting and the rules for executive session were discussed. Dr. Checko verified that everyone understood the purpose and the process.

***Motion to enter into executive session for the purpose of discussing personnel matters – Rev. Bonita Grubbs; seconded by Alice Ferguson.***

No discussion.

***Vote: all in favor.***

The board entered into executive session at 10:18 a.m.

The board reconvened into regular session at 10:44 a.m.

***Motion to exit executive session and enter regular session – Rev. Bonita Grubbs; seconded by Alice Ferguson.***

No discussion.

***Vote: all in favor.***

**Recommendations for PTTF consumer representatives**

The board decided to recommend Grace Damio to represent the cultural health organization, Laurie Harkness to represent housing, and Abigail Kelly to replace Ms. Wiley.

***Motion: to nominate Grace Damio to the Practice Transformation Taskforce for the Cultural Health Organization representative – Bryte Johnson; seconded by Theanvy Kuoch.***

No discussion.

***Vote: all in favor.***

***Motion: to nominate Laurie Harkness to the Practice Transformation Taskforce for the non medical aspects of care in the community, Housing Organization representative– Alice Ferguson; seconded by Theanvy Kuoch.***

No discussion.

***Vote: all in favor.***

***Motion: to nominate Abigail Kelly to the Practice Transformation Taskforce as a replacement for Tonya Wiley – Bryte Johnson; seconded by Kevin Galvin.***

No discussion.

***Vote: all in favor.***

Dr. Checko noted the recommendations of candidates will be given to Mark Schaefer and the Steering Committee.

Dr. Checko noted the application process is closed for Equity and Access Council, Consumer Advisory Board, and Health Information Technology Council. Members discussed the list and number of available positions for CAB and workgroup representatives. The positions include Equity and Access one position, Consumer Advisory Board one position, Health Information Technology Council two positions, and Quality Council one position. Dr. Checko said there are at least fifteen applicants.

Rev. Bonita Grubbs reminded the CAB that her temporary position on Equity and Access Council is being replaced.

Ms. Murphy and Dr. Checko are working to get all of the information consolidated and out to members at least a week before the next meeting.

Dr. Checko suggested considering a one, two, three ranking system for proposed candidates which may help in the event of a replacement being needed in the future. Ms. Murphy said they are looking to consider a range of options and to involve more members in the process. Dr. Checko suggested that members arrive early to the next meeting to confidentially record their scores. There will be an opportunity for scoring on a slightly different form than the one used in the past and individual CAB members will be given a number rather than a name for scoring. So at the start of the next meeting, everything will be tallied up and tallied as a starting point for discussion. Dr. Checko said the meeting could possibly go into executive session. Board members will receive information describing the process via e-mail.

***Motion to adjourn conference call – Jeffrey Beadle; seconded by Rev. Bonita Grubbs.***

No discussion.

***Vote: all in favor.***

Meeting adjourned at 10:54 a.m.